

One Capitol Mall, Suite 800 Sacramento, CA 95814-3229 (916) 924-9054 (800) 810-4272 FAX (916) 444-7462 E-mail: info@ascca.com

# **Team Weekend Book**

ASCCA September 2024 Team Weekend
Hilton Irvine/Orange County Airport
18800 Macarthur Blvd
Irvine, CA

Council of Representatives Meeting Board of Directors Meeting

September 15, 2024

Council of Representatives 1pm - 2:15pm

Board of Directors 2:30pm - 4:00pm

Join Zoom Meeting

https://us06web.zoom.us/j/81060515407

Meeting ID: 810 6051 5407

Adopted: 4/24/19

# **Antitrust Compliance Policy**

It shall be the policy of the Association to be in strict compliance with all Federal and State Antitrust laws, rules and regulations. Therefore:

- 1. These policies and procedures apply to all membership, board, committee and other meetings of the Association, and all meetings attended by representatives of the Association.
- 2. Discussions of prices or price levels is prohibited. In addition, no discussion is permitted of any elements of a company's operations which might influence price such as:
  - a. Cost of operations, supplies, labor or services;
  - b. Allowance for discounts:
  - c. Terms of sale including credit arrangements; and,
  - d. Profit margins and mark ups provided this limitation shall not extend to discussions of methods of operation, maintenance, and similar matters in which cost or efficiency is merely incidental.
- 3. It is a violation of Antitrust laws to agree not to compete, therefore, discussions of division of territories or customers or limitations on the nature of business carried on or products sold are not permitted.
- 4. Boycotts in any form are unlawful. Discussion relating to boycotts is prohibited, including discussions about blacklisting or unfavorable reports about particular companies including their financial situation.
- 5. It is the Association's policy that all meetings attended by representatives of the Association where discussion can border on an area of antitrust sensitivity, the Association's representative request that the discussion be stopped and ask that the request be made a part of the minutes of the meeting being attended. If others continue such discussion, the Association's representative should excuse himself from the meeting and request that the minutes show that he left the meeting at that point and why he left. Any such instances should be reported immediately to the President and staff of the Association.
- 6. It is the Association's policy that a copy of these Antitrust Compliance Policies and Procedures be given to each officer, director, committee member, official representative of member companies and Association Management Company (AMC) employees annually and that the same be read or understood at all meetings of the membership of the Association. A copy of this policy will be included in every meeting agenda packet.



Professionals in Automotive Service ~ Since 1940

**MISSION STATEMENT:** To provide business resources for our members and to advance the professionalism of the Automotive Repair Industry.

**CORE PURPOSE:** To elevate and unite automotive professionals and give them voice.

**CORE VALUES:** Integrity, Compassion, Professionalism, Unity

### STRATEGIC LONG-RANGE GOALS

- **MEMBERSHIP:** To Increase Membership by net 10%.
- GOVERNMENT AFFAIRS: Increased Credibility and Influence in Government and Regulatory Affairs.
- EDUCATION: Elevate Professionalism Through Increased Focused Education.

# **ASCCA CODE OF ETHICS**

Members of ASCCA abide by the following Code of Ethics:

- 1. To promote goodwill between the motorist and the automotive industry.
- **2.** To have a sense of personal obligation to each individual customer.
- 3. To perform high quality services at a fair and just price.
- **4.** To employ the best skilled personnel obtainable.
- 5. To use only proven merchandise of high quality, distributed by reputable firms.
- **6.** To itemize all parts and adjustments in the price charge for services rendered.
- **7.** To retain all parts replace for customer inspection, if so requested.
- **8.** To uphold the high standards of our profession and always seek to correct any and all abuses within the automotive industry.
- **9.** To uphold the integrity of all members.
- **10.** To refrain from an advertisement, which is false or misleading or likely to confuse, or deceive the customer.

# Robert's Rules of Order Quick Reference Sheet

Robert's Rules can be confusing to people who have never encountered it before. However, it is the most efficient way to handle business at a large meeting. Robert's Rules of Order protects the rights of the majority, of the minority, of individual members, of absentees, and all of these together.

The following points and chart should cover all you need to know to effectively participate during a meeting.

- Only voting delegates may make motions or vote on motions.
- Non-voting delegates may participate in the debate on a motion.
- State your name and the Chapter you represent (also add that you are a non-voting delegate, if necessary) when speaking or making a motion.
- Stand in line at one of the microphones to obtain the floor.
- You do not need to obtain the floor to second a motion or to make one of the motions that allow you to interrupt the speaker (although the chair may ask you to go to a microphone).
- Attempts to use point of order, point of information, or parliamentary inquiry to participate in the debate will be ruled out of order.
- Address your comments to the chair and not to another member (don't directly engage in debate with another member).
- An amendment to a motion may be amended, but an amendment to an amendment to a motion may not!

	You want to	You say	Can you in- terrupt a speaker?	Does your motion need a second?	Is your motion debatable?	Can someone amend your motion?	Applies to which motions?	Vote Required
D	alert the chair to an urgent matter affecting the assembly or of personal privilege.	I rise to a question of {privilege affecting the assembly, personal privilege}.	Yes	No	No	No	None	None
Е	have the Convention follow the agenda.	I call for the orders of the day.	Yes	No	No	No	None	No vote
G	end debate and vote on the motion.	I move the Previous Question.	No	Yes	No	No	Any debatable or amendable	2/3
J	send a matter to committee.	I move to commit the motion	No	Yes	Yes	Yes	No subsidiary motion	Majority
K	modify a pending motion.	I move to amend	No	Yes	Yes (usually)	Yes	All amendable	Majority
M	bring business before the Convention.	I move	No	Yes	Yes	Yes	None	Majority
S	alert the chair to some error.	Point of order.	Yes	No	No	No	Any error	No vote
Т	disagree with the ruling of the chair.	I appeal from the decision of the chair.	Yes	Yes	Yes (usually)	No	Decision of the chair	Majority or tie
X	have the vote counted using a rising vote.	I call for a division.	Yes	No	No	No	Voice or hand vote	None
Y	obtain information on parliamentary law or rules of the organization.	A parliamentary inquiry, please.	Yes (if urgent)	No	No	No	Any motion	No vote
Z	request information relating to the business at hand.	A point of information, please.	Yes (if urgent)	No	No	No	Any motion	No vote

CDG - 07/23/02

# **ASCCA Meetings Calendar 2024**

(All meeting dates are tentative and subject to change)

Bylaws and Policy Committee	As Needed	All Meetings Via Zoom
Revenue & Benefits Committee	1st Wednesday	
Membership Committee	2nd Thursday	
Education Training & Information (ETI) Committee	3rd Wednesday	
ASCEF Board of Trustees		
Executive / Finance Committee	4th Wednesday	
<b>Government Affairs Committee</b>	4th Thursday	
Council of Representatives	4th Thursday	

# September 2024

September 18, 2024	6:00 - 7:00 pm	Education Training & Information (ETI) Committee	Via Zoom
September 26, 2024	2:00 - 3:00 pm	Government Affairs Committee	Via Zoom

# October 2024

October 9, 2024	6:00 - 7:00 pm	Revenue & Benefits Committee	Via Zoom
October 10, 2024	5:45 - 7:00 pm	Membership Committee	Via Zoom
October 16, 2024	6:00 - 7:00 pm	Education Training & Information (ETI) Committee	Via Zoom
October 23, 2024	5:30 - 7:30 pm	Executive / Finance Committee - Budget Meeting	Via Zoom
October 24, 2024	2:00 - 3:00 pm	Government Affairs Committee	Via Zoom
October 24, 2024	6:00 - 7:00 pm	Council of Representatives	Via Zoom

# **November 2024**

November 6, 2024	6:00 - 7:00 pm	Revenue & Benefits Committee	Via Zoom
November 16-17, 2024		ASCCA Team Weekend	Embassy Suites by Hilton Temecula Valley Wine Country

# December 2024

December 4, 2024	6:00 - 7:00 pm	Revenue & Benefits Committee	Via Zoom
December 12, 2024	6:00 - 7:00 pm	Membership Committee	Via Zoom
December 18, 2024	6:00 - 7:00 pm	Education Training & Information (ETI) Committee	Via Zoom



# After Party october 3 @ 6PM

Join from anywhere ~ Live on Zoom
Zoom Meeting ID: 563 009 0021

Go to this link: <a href="https://zoom.us/j/5630090021">https://zoom.us/j/5630090021</a>
Or phone in: +16699006833,,5630090021#

# Statewide Contest & After Party Event

Join us at the ATC After Party and connect with ASCCA Members again and compete for prizes by sharing your top personal key takeaway from the Annual Training Conference!

Invite your whole shop to participate!

Come with your beverage of choice and join us on zoom to share with other ASCCA Members how you're applying your key takeaway to your own shop.

ATC After Party attendees who were unable to attend ATC will be the Judges, and pick the top #1, #2, and #3 tips shared for PRIZES!!!

Don't miss this chance to connect again with everyone who was at the conference!





One Capitol Mall, Suite 800 Sacramento, CA 95814-3229 (916) 924-9054 (800) 810-4272 FAX (916) 444-7462 E-mail: info@ascca.com

TO: ASCCA BOARD, CHAPTER REPRESENTATIVES, COMITTTEES & INTERESTED PARTIES

FR: ASCCA OFFICE

RE: November 2024 ASCCA TEAM WEEKEND

Thank you to our Team Weekend Sponsors:







Attached, please find detailed information on the upcoming Team Weekend. Please Note: the schedule listed below is tentative and subject to change.

All Directors, Committee Members, Chapter Presidents, and Chapter Representatives are responsible for making their own hotel and travel arrangements. Please let us know if you need any assistance with your travel planning. We are certainly available to assist you. Below please find important information to assist you with your travel planning:

WHAT: NOVEMBER 2024 TEAM WEEKEND

**WHEN:** NOVEMBER 15-17, 2024

**LOCATION(s):** Embassy Suites Temecula Valley Wine Country

29345 Ranch California Rd, Temecula, CA 92591

951-676-5656

This event will also be available via ZOOM

**SCHEDULE OF EVENTS: (Tentative)** 

Friday, November 15: (Dress Code – Casual)

5:30 pm – 7:00 pm Welcome Reception (lobby) – Hosted by the ASCCA State Membership Committee:

Light refreshments and drinks provide by the Hotel Manager's Happy Hour

**Saturday, November 16:** (Dress Code - Business Casual)

8:00 am – 8:10 am Welcome – Pledge, Opening Comments

8:10 am - 8:15 am NEW: Introduce new members and first-time Team Weekend attendees

8:15 am – Noon **ASCCA Committee Meetings** 

8:15 am – 9:15 am Government Affairs

9:15 am – 9:30 am Break 9:30 am – 10:30 am Membership 10:30 am – 10:45 am Break 10:45 am – 11:45 am ETI

Noon – 1:30 pm Awards Lunch – Installation of 2024 Board of Directors

1:30 pm – 2:30 pm ASCCA Membership Meeting

2:30 – 5:00 pm Council of Representatives Meeting & Onboarding

5:30pm ASCCA group dinner (no-host bar) – **ALL** are welcome & encouraged to attend.

Location TBD.

**Sunday, November 17:** (Dress Code – Business / ASCCA Board Shirts Optional)

9:00am - 11:00am Board of Directors Meeting

# **HOTEL RECOMMENDATIONS:**

All attendees must make their own room reservations. Our room rate is **\$229/night** for single or double occupancy.

Make your reservation by clicking here <u>ASCCA Team Weekend</u> to get the discounted rate for Friday, November 15 and Saturday, November 16. Call 951-676-5656 to make your reservation.

The cut-off date for making reservations with the hotel is <u>Wednesday</u>, <u>October 16</u>, <u>2024</u>. Any reservations made after this date are subject to full published hotel rates. Rooms are not guaranteed to be available after our cut-off date. Please book your room ASAP to avoid not getting a room.

# TRANSPORTATION INFORMATION:

### **Airport: Airport:**

The nearest Airports are Ontario International Airport (45 Miles) and San Diego International Airport (55 Miles)

#### PARKING:

Self-parking is available at the hotel complimentary. Valet and EV parking is not available

# **SHUTTLE SERVICE:**

No shuttle Service is available through the hotel.

# **ADA COMPLIANCE**

ASCCA fully complies with the legal requirements of the Americans with Disabilities Act. If you need special accommodations or attention to fully participate, please submit a written request of your needs to ASCCA at <a href="mailto:nperry@amgroup.us">nperry@amgroup.us</a>. ASCCA cannot ensure the availability of appropriate accommodations without prior notification.



# ASCCA NOVEMBER 2024 TEAM WEEKEND REGISTRATION FORM

November 15-17, 2024

# **Automotive Service Councils of California**Professionals in Automotive Service ~ Since 1940

Please complete and return to the ASCCA Headquarters Office by Thursday, November 14, 2024. ASCCA Headquarters Office, One Capitol Mall, Suite 800, Sacramento, CA 95814 -- Fax: (916) 444-7462 or email jgray@amgroup.us. If you have any questions, please contact Gloria Peterson at (916) 924-9054 x 104.

# Online Registration:

https://members.ascca.com/ap/Events/Register/kgFe5bqSzCVC1

Email:
dues. <b>Guest attending</b> : Cost for guest(s) to attend lunch is \$40
d as a: (check all that apply)
Committee Chair/Committee Member
Chapter Name and #
ing.
ase List Committee(s):
40
tatives Meeting
Dinner # Guests x \$100
rages are on your own.
Meeting
Guest Registrations Only): \$
☐ Credit Card: Visa MasterCard AmEx

# **Credit Card Information**

Name on Credit					
Card					
Credit Card #					
Exp. Date (MM/YY)	Security Code	Billing Zip Code			
Signature					



# **2023 ASCCA Committee Rosters**

# **Bylaws, Policies & Procedures**

Email Group Contact Information: <u>ASC-Bylaws-policy@googlegroups.com</u>

Lee Chesnin	President	(310) 895-4014	service@bvainc.net
Andrei Obolenskiy	Vice President	(925) 945-0691	aobolenskiy@smartsimplefast.us
Steve Vanlandingham	Committee Chair	(619) 596-0011	Stevevanlandingham7@gmail.com
Stuart Terry	Vice Chair	(619) 287-9626	stuartterrystar@gmail.com
John Eppstein	Member	(619) 280-9315	john@johnsautomotivecare.com
Rocky Khamenian	Member	(949) 642-1410	4ascca@gmail.com
Dave Kusa	Member	(408) 866-5140	davidkusa@hotmail.com
Gloria Peterson	Staff	(916) 924-9054	gpeterson@amgroup.us

# **Education Training & Information**

Email Group Contact Information: <u>ASC-ETI@googlegroups.com</u>

Lee Chesnin	President	(310) 895-4014	service@bvainc.net
Andrei Obolenskiy	Vice President	(925) 945-0691	aobolenskiy@smartsimplefast.us
Luke Murray	Committee Chair	(510) 755-6058	Lukemurray79@gmail.com
Jim Silverman	Vice Chair	(301) 575-9140	Jfsmanagement38@gmail.com
Tim Chakarian	Member	(818) 391-5434	bimmerphd@gmail.com
John Eppstein	Member	(619) 280-9315	john@johnsautomotivecare.com
Rocky Khamenian	Member	(949) 642-1410	4ascca@gmail.com
Dave Kusa	Member	(408) 866-5140	davidkusa@hotmail.com
Jimmy Lea	Member	(408) 482-1035	jimmylea@kului.com
Wendy Lucko	Member	(626) 585-7245	wllucko@pasadena.edu
Randy McClure	Member	(678) 934-5804	randy_mcclure@genpt.com
Rob Morrell	Member	(510) 701-5865	rmkroll@gmail.com
Gilbert Rios	Member	(951) 781-0412	grios@casmoginst.org
Grant Takikawa	Member	(559) 299-2226	dicksautomotiveinc@gmail.com
Gloria Peterson	Staff	(916) 924-9054	gpeterson@amgroup.us

# **Revenue & Benefits Committee**

Email Group Contact Information: <u>ASC-Endorse@googlegroups.com</u>

Lee Chesnin	President	(310) 895-4014	service@bvainc.net
		` '	
Andrei Obolenskiy	Vice President	(925) 945-0691	aobolenskiy@smartsimplefast.us
Jim Silverman	Committee Chair	(301) 575-9140	Jfsmanagement38@gmail.com
Rob Morrell	Vice Chair	(510) 701-5865	rmkroll@gmail.com
John Bridgwater	Member	(707) 477-1005	john@bridgwaterauto.com
Daniel Costa	Member	(415) 377-5876	marinautomotive@gmail.com
John Eppstein	Member	(619) 280-9315	john@johnsautomotivecare.com
Dave Kusa	Member	(408) 866-5140	davidkusa@hotmail.com
Maylan Newton	Advisor	(805) 526-3039	maylan@esiseminars.com
Anne Mullinax	Staff	(916) 924-9054	amullinax@amgroup.us
Gloria Peterson	Staff	(916) 924-9054	gpeterson@amgroup.us

# **Government Affairs**

Email Group Contact Information: <u>ASC-GovComm@googlegroups.com</u>

Lee Chesnin	President	(310) 895-4014	service@bvainc.net
Andrei Obolenskiy	Vice President	(925) 945-0691	aobolenskiy@smartsimplefast.us
Dave Kusa	Chair	(408) 866-5140	davidkusa@hotmail.com
James Justice	Vice Chair	(619) 239-2208	jwjustus@aol.com
Glenn Davis	Member	(909) 946-2282	gdaent@dslextreme.com
John Eppstein	Member	(619) 280-9315	john@johnsautomotivecare.com
Nathan Filder	Member	(480) 280-6951	nathanaf@worldpac.com
Dave Fischer	Member	(888) 358-2221	Cesyes9@gmail.com
Craig Johnson	Member	(626) 810-2281	craig@cjauto.net
Rocky Khamenian	Member	(949) 642-1410	4ascca@gmail.com
Steve Vanlandingham	Member	(619) 596-0011	Stevevanlandingham7@gmail.com
Jack Molodanof	Legislative Advocate	(916) 447-0313	jack@mgrco.org
Rachelle Golden	Advisor	(559) 878-3521	rachelle@goldenadadefense.com
Dennis Montalbano	Advisor	(559) 438-6508	dbenzdr@aol.com
Larry Moore	Advisor	(650) 968-5202	Moorelarry1251@gmail.com
Gene Morrill	Advisor	(818) 261-6009	gene@certautospec.com
Donny Seyfer	Advisor	(303) 884-7540	dseyfer@nastf.org
Gloria Peterson	Staff	(916) 924-9054	gpeterson@amgroup.us

# **Membership Committee**

Email Group Contact Information: <u>ASC-Membership@googlegroups.com</u>

Lee Chesnin	President	(310) 895-4014	service@bvainc.net
Andrei Obolenskiy	Vice President	(925) 945-0691	aobolenskiy@smartsimplefast.us
Angi Roberts	Committee Chair	(408) 266-9658	ascca@assoc-office.com
Daniel Costa	Member	(415) 377-5876	marinautomotive@gmail.com
John Eppstein	Member	(619) 280-9315	john@johnsautomotivecare.com
Seiko Nagata	Member	(626) 359-0589	seikosautoservice@gmail.com
Anne Mullinax	Staff	(916) 924-9054	amullinax@amgroup.us
Gloria Peterson	Staff	(916) 924-9054	gpeterson@amgroup.us



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# **Council of Representatives**

# Chakarian, Timothy

05 – Foothill Bimmer PhD 1539 E. Walnut Street Pasadena, CA 91106 Tel. (626) 792-9222 bimmerphd@gmail.com

# Rios, Gilbert

14 – Inland Empire CA Smog & Automotive Institute 3001 Chicago Ave. Riverside, CA 92507 Tel. (951) 585-7270 gilberios@gmail.com

# Schoedl, Dennis

18 – Long Beach Long Beach Muffler 3880 East Anaheim St Long Beach, CA 90805 Tel. (562) 494-3880 shop@longbeachmuffler.com

# **Obolenskiy, Andrei**

20 – Mt. Diablo Main Street Automotive 2040 N. Main St, Suite 2 Walnut Creek, CA 94596 Tel. (925) 945-0691 aobolenskiy@smartsimplefast.us

# Barizon, Jennifer

23 – Peninsula Four Car Garage 839 N San Mateo Dr San Mateo, CA 94401 Tel. (650) 771-1703 jennifer@fourcargarage.com

### Chesnin, Lee

12 – West Los Angeles BVA, Inc 10736 Jefferson Blvd #1143 Culver City, CA 90230 Tel. (310) 895-4014 service@bvainc.net

# Bridgwater, John

16 – East Bay Doral's Auto Repair 2000 Merced St San Leandro, CA 94577 Tel. (707) 477-1005 john@bridgwaterauto.com

### **VACANT**

1940 – LAX/South Bay

# Costa, Daniel

21 – San Francisco Marin Automotive 1810 Sir Francis Drake Blvd Fairfax, CA 94930 Tel. (415) 377-5876 Marinautomotive@gmail.com

# Campos, Julio

24 – San Diego Dragonfly Automotive 4055 Pacific Hwy San Diego, CA 92110 Tel. (619) 849-0233 Dragonfly4055@gmail.com

# Martirosian, Zarkis

25 – Fresno Bud Eberwein Brake Services 1554 Tollhouse Lane Clovis, CA 93611 Tel. (559) 970-4413 zarkis@budeberwein.com

# Toepp, Bob

28 – Santa Rosa Bill's Auto Electric & Repair, Inc. 356 W College Ave Santa Rosa, CA 95401 Tel. (707) 696-2899 billsaer@sonic.net

# Grosse, Mike

48 – No. Orange County Glenn's Auto Service 12441 Woodruff Ave Downey, CA 90241 Tel. (714) 366-0440 mikeatglenns@yahoo.com

# Camara, John

26 – Tulare/Visalia Camara Auto Services, Inc. 440 South K Street Tulare, CA 93274 Tel. (559) 686-5721 Jcamara01@currently.com

# Moore, Larry

42 – San Jose Larry's AutoWorks 1251 Petersen Court Los Altos, CA 94024 Tel. (650) 965-9566 Moorelarry1251@gmail.com

# Pitari, Rob

99 – Redding All Wheel Auto, Truck & RV Repair 18730 Old Oasis Road Redding, CA 96003 Tel. (530) 241-1010 rob@allwheelinc.com



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# 2024 State Board of Directors

# **President**

Lee Chesnin – Chapter 12 BVA, Inc. - Volvo, Honda, Acura, Toyota 10736 Jefferson Blvd #1143 Culver City, CA 90230 Tel. (310) 895-4014

Fax

service@bvainc.net

Term Expires: 12/31/2025

# Council of Representatives, Speaker

Tim Chakarian – Chapter 5 Bimmer PhD Motorsports 1539 E Walnut St Pasadena, CA 91106 Tel. (818) 391-5434

Fax

bimmerphd@gmail.com Term Expires: 12/31/2024

### Secretary

Gilbert Rios – Chapter 14 California Smog Institute 3001 Chicago Avenue Riverside, CA 92507 Tel. (951) 781-0412 Fax

grios@casmoginst.org Term Expires: 12/31/2025

# **Vice President**

Andrei Obolenskiy - Chapter 20 Main Street Automotive 2040 N Main St, Ste 2 Walnut Creek, CA 94596 Tel. (925) 262-6511

Fax

aobolenskiy@smartsimplefast.us Term Expires: 12/31/2024

# **Treasurer**

Jennifer Barizon – Chapter 23 Four Car Garage, Inc. 839 N San Mateo Dr San Mateo, CA 94401 Tel. (650) 342-3844 Fax (650) 347-8948 jennifer@fourcargarage.com Term Expires: 12/31/2025

### **Immediate Past President**

Carolyn Coquillette – Chapter 21 Luscious Garage 475 9th St San Francisco, CA 94103 Tel. (415) 601-1440 Fax carolyn@shop-ware.com Term Expires: 12/31/2024

# **Board Director**

John Bridgwater – Chapter 16

Doral's Auto Repair

2000 Merced Street

San Leandro, CA 94577

Tel. (707) 477-1005

Fax

john@bridgwaterauto.com

Term Expires: 12/31/2025

### **Board Director**

Dave Kusa – Chapter 42

Autotrend Diagnostics

2885 S. Winchester Blvd, Ste F

Campbell, CA 95008

Tel. (408) 866-5140

Fax (408) 866-5198

davidkusa@hotmail.com

Term Expires: 12/31/2024

# **Board Director**

Wendy Lucko – Chapter 5

Pasadena City College
1570 East Colorado Blvd

Pasadena, CA 91106

Tel. (626) 585-7245

Fax

wllucko@pasadena.edu

Term Expires: 12/31/2024

### **Board Director**

Seiko Nagata – Chapter 5
Seiko's Auto Service, Inc.
804 E Huntington, Ste A
Monrovia, CA 91016
Tel. (626) 359-0589
Fax
seikosautoservice@gmail.com

Term Expires: 12/31/2025

### **Board Director**

Trent Courtney – Chapter 20 Frank's Auto Service
1255 Boulevard Way
Walnut Creek, CA 94595
Tel. (980) 722-4860
Fax (925) 942-3682
Trent.franksauto@gmail.com
Term Expires: 12/31/2025

### **Board Director**

John Eppstein – Chapter 24

John's Automotive Care
6267 Riverdale Street
San Diego, CA 92120

Tel. (619) 280-9315

Fax (619) 717-8823

john@johnsautomotivecare.com
Term Expires: 12/31/2025

# **Board Director**

Rob Morrell – Chapter State WORLDPAC
37137 Hickory Street
Newark, CA 94560
Tel. (510) 701-5865
Fax
rmkroll@gmail.com
Term Expires 12/31/2024

# Advisor

Jim Silverman

Automotive Training Institute
705 Digital Drive, Ste V

Linthicum, MD 21090

Tel. (301) 575-9140

Fax

Jfsmanagement38@gmail.com

Term Expires: 12/31/2024



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# **ASCCA Headquarters General Info:**

Automotive Service Councils of California One Capitol Mall, Suite 800 Sacramento, CA 95814 Phone: (800) 810-4272 or (916)924-9054

Fax: (916)444-7462

General Email: info@ascca.com

# **ASCCA Staff:**

Gloria Peterson – Executive Director gpeterson@amgroup.us, phone ext: 104

Anne Mullinax – Deputy Executive Director amullinax@amgroup.us, phone ext: 116

Nito Goolan – Staff Accountant

ngoolan@amgroup.us, phone ext: 103

Jonathan Flom – Communications and Publications Manager

jflom@amgroup.us, phone ext: 141

Natalie Perry – Event Management <a href="mailto:nperry@amgroup.us">nperry@amgroup.us</a>, phone ext: 131

Jacob Gray - Membership Services Coordinator

jgray@amgroup.us, phone ext: 137



Call to Order

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# Automotive Service Councils Of California

T. Chakarian

One Capitol Mall, Suite 800 Sacramento, California 95814 (916) 924-9054 (800) 810-4272 FAX (916) 444-7462 E-mail: info@ascca.com

# **AGENDA**

# **ASCCA COUNCIL OF REPRESENTATIVES**

September 15, 2024 | 1:00pm - 2:15pm

# Chapter Resources Google Folder

https://drive.google.com/drive/folders/0BzVmUM\_HVdvbSEVkNlJwYzc0RkE?resourcekey=0-FW5qmmYYA23otu2NMZA2cQ&usp=sharing

# Zoom Meeting ID:

https://us06web.zoom.us/j/81060515407 Meeting ID: 810 6051 5407

# Council Mission:

To develop relationships between the Chapters and Liaisons | Promote ASCCA's Legislative Day | 100% Chapter Participation

II.	Roll Call	Staff
III.	Election of 2023 ASCCA Board of Directors – <i>encl.</i>	R. Balmer
IV.	Chapter Representatives Committee Election  a. Speaker and Speaker Pro Tem	T. Chakarian
V.	Minutes a. Approval of Minutes for the meeting of August 22, 2024 – <i>encl.</i>	T. Chakarian
VI.	Updates/Reports from ASCCA Corporate Partners	
VII.	Discussion items a. Attendance at November 2024 Team Weekend b. Roundtable/Review of Actionizer	T. Chakarian
VIII.	Adjourn to next meeting of October 24, 2024 at 6pm	T. Chakarian

# **2024 Attendance for Council of Representatives**

Representatives	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Tim Chakarian (5) Speaker	P P	Р	P	Aprii P	P P	P	E	Aug P	Sept	Oct	NOV	Dec
Julio Campos (24) Speaker Pro Temp	P	P	P	P	P	P	P	P				$\vdash$
Lee Chesnin (President)	P	E	P	P	P	P	P	P				
Andrei Obolenskiy (Vice President)	P	Е	Е	A	Р	A	A	A				
Chapter 5												
Tim Chakarian	P	P	P	P	P	P	Е	P				
Chapter 12	D	Δ	D	D	т	D	P	D				$\vdash$
Lee Chesnin /Angi Roberts/Don Yocum/Dave Morris	P	Angi	P	P	Lee	Don	P	P				
1 Ocum/Dave Morris												
Chapter 14												
Gilbert Rios	P	P	P	Р	Р	P	Р	P				
Chapter 16												
John Bridgwater	P	P	Е	A	Subs	A	P	A				
CI 10												
Chapter 18  Dennis Schoedl	Δ.	Δ.	Α	Α	Α	A	Α	Α.				
Dennis Schoedi	A	A	A	A	A	A	A	A				
Chapter 1940												<del>                                     </del>
Tony Callas	A	A	A	A	A	A	A	A				
,												
Chapter 20												
Andrei Obolenskiy	P	Е	Е	Е	P	A	A	A				
Chapter 21												
Daniel Costa	Е	P	P	A	P	P	P	P				
Chapter 23	D.		D.	D	т	D.	D	D				
Jennifer Barizon/Angi Roberts	P	Angi	P	P	Jen	P	P	P				
Chapter 24			-									-
Julio Campos	P	P	P	P	P	P	P	P				
	1	1		1	1	1	-	1				
Chapter 25												
Zarkis Martirosian	P	A	P	P	Dennis	P	A	A				
Chapter 26												
John Camara	A	A	P	A	A	A	A	A				
Chapter 28	P	P	P	P	P	P	P	P				$\vdash$
Bob Toepp	P	P	Р	Р	P	Р	Р	Р				-
Chapter 42												$\vdash$
Larry Moore	P	Р	Р	P	Р	P	Р	P				
,												
Chapter 48												
Mike Grosse		P	A	A	P	A	A	A				
Tatsu Tsuchida	P		A	A								
Characters 00												
Chapter 99  Rob Pitari	P	A	A	A	A	A	A	A				-
Koo i itali	Г	A	A	A	A	A	A	A				<del> </del>
Guests:												
Craig Johnson		P										
Kent Bullard		P										
Joseph Appler		P	P			P		P				
Mike Delacruz		P										
Joe Dwyer		P	_									
Gene Morrill		P	P									<u> </u>
Seiko Nagata		P P	P	D								<del>                                     </del>
John Eppstein Dave Morris		P	P P	P								$\vdash$
Bill Adams			P									
Paul Gresch			1	P								
A = Absent												
E = Excused												
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E-mail: info@ascca.com

# ASCCA Nominating Committee Report Board of Director Elections

The ASCCA Nominating Committee solicited candidates for a two (2) year term on the ASCCA Board of Directors, commencing January 1, 2025. Based on its review of each candidate's qualifications, the Nominating Committee is happy to present the following slate:

- Dave Kusa Incumbent
- Rob Morrell Incumbent

The total number of candidates for the Board of Directors elections is two (2) with a total number of open seats of seven (7). Therefore, there will be no balloting process for this year's election. The Council of Representatives will vote to formally approve the slate of directors during its September 15th meeting.



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# **MINUTES**

# **ASCCA Council of Representatives**

August 22, 2024, 2024 | 6pm – 7pm Via Zoom

# Committee Mission:

To develop relationships between the Chapters and Liaisons | Promote ASCCA's Legislative Day | 100% Chapter Participation

- I. Call to Order

  Speaker Chakarian called the meeting to order at 6:10pm.
- II. Roll Call

**Present:** Tim Chakarian (Ch 5), Dave Morris (Ch 12), Gilbert Rios (Ch 14), Daniel Costa (Ch 21), Angi Roberts (Ch 23), Julio Campos (Ch 24), Bob Toepp (Ch 28), Larry Moore (Ch 42), Lee Chesnin (President)

**Absent:** John Bridgwater (Ch 16), Dennis Schoedl (Ch18), Tony Callas (Ch 1940), Andrei Obolenskiy (Ch 20), Zarkis Martirosian (Ch 25), John Camara (Ch 26), Mike Grosse (Ch 48), Rob Pitari (Ch 99).

Staff: Anne Mullinax

- III. Minutes of July 25, 2024 The minutes from the July 25, 2024 meeting were approved as presented.
- IV. Reports from the Office
  - a. Audit of Chapters A. Mullinax provided an update on the Chapters who were still missing documents. This item was going to be discussed the following evening by the Executive Committee; an update will be shared with the Council following that meeting.
  - b. Remaining Calendar/Deadlines for 2024 A. Mullinax reviewed a calendar of deadlines and meetings for the remainder of 2024

### V. Discussion Items

BAR Cite & Fine Program / Appeal Process – Dave Kusa, Chair of the Governmental Affairs
 Committee, provided an update on the BAR Cite & Fine Program and the Appeal Process.
 He commented that shops shouldn't argue with inspectors who show up on site. He also
 commented that shops have a reasonable time to produce requested documents. D. Kusa

- strongly suggested that ASCCA members contact Attorney Jack Molodanof if they have any issues or questions. ASCCA members are entitled to 30 minutes of free legal consultation with Attorney Molodanof each month.
- September Meeting of the Council of Representatives Speaker Chakarian reminded the
  Council of the activities that will take place during the September meeting. These include
  approving the Board of Directors for 2025 as well as selecting the Speaker and Speaker Pro
  Tem for the Council. As the meeting will be on Zoom as well as in-person at the end of the
  Annual Training Conference, each Chapter should have a representative present.
- Annual Training Conference The Council discussed the upcoming Conference and reported on how they were encouraging their fellow Chapter members to attend.
- Roundtable The Representatives discussed Chapter activities and future plans
- VI. Adjournment The meeting adjourned at 7:10pm to the meeting of September 15, 2024



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TO: ASCCA BOARD, CHAPTER REPRESENTATIVES, COMITTTEES & INTERESTED PARTIES

FR: ASCCA OFFICE

RE: November 2024 ASCCA TEAM WEEKEND

Thank you to our Team Weekend Sponsors:







Attached, please find detailed information on the upcoming Team Weekend. Please Note: the schedule listed below is tentative and subject to change.

All Directors, Committee Members, Chapter Presidents, and Chapter Representatives are responsible for making their own hotel and travel arrangements. Please let us know if you need any assistance with your travel planning. We are certainly available to assist you. Below please find important information to assist you with your travel planning:

WHAT: NOVEMBER 2024 TEAM WEEKEND

**WHEN:** NOVEMBER 15-17, 2024

**LOCATION(s):** Embassy Suites Temecula Valley Wine Country

29345 Ranch California Rd, Temecula, CA 92591

951-676-5656

This event will also be available via ZOOM

# **SCHEDULE OF EVENTS: (Tentative)**

Friday, November 15: (Dress Code – Casual)

5:30 pm – 7:00 pm Welcome Reception (lobby) – Hosted by the ASCCA State Membership Committee:

Light refreshments and drinks provide by the Hotel Manager's Happy Hour

Saturday, November 16: (Dress Code - Business Casual)

8:00 am – 8:10 am Welcome – Pledge, Opening Comments

8:10 am - 8:15 am NEW: Introduce new members and first-time Team Weekend attendees

8:15 am – Noon **ASCCA Committee Meetings** 

8:15 am – 9:15 am Government Affairs

9:15 am – 9:30 am Break 9:30 am – 10:30 am Membership 10:30 am – 10:45 am Break 10:45 am – 11:45 am ETI

Noon – 1:30 pm Awards Lunch – Installation of 2024 Board of Directors

1:30 pm – 2:30 pm **ASCCA Membership Meeting** 

2:30 – 5:00 pm Council of Representatives Meeting & Onboarding

5:30pm ASCCA group dinner (no-host bar) – <u>ALL</u> are welcome & encouraged to attend.

Location TBD.

**Sunday, November 17:** (Dress Code – Business / ASCCA Board Shirts Optional)

9:00am - 11:00am Board of Directors Meeting

# **HOTEL RECOMMENDATIONS:**

All attendees must make their own room reservations. Our room rate is **\$229/night** for single or double occupancy.

Make your reservation by clicking here <u>ASCCA Team Weekend</u> to get the discounted rate for Friday, November 15 and Saturday, November 16. Call 951-676-5656 to make your reservation.

The cut-off date for making reservations with the hotel is <u>Wednesday</u>, <u>October 16</u>, <u>2024</u>. Any reservations made after this date are subject to full published hotel rates. Rooms are not guaranteed to be available after our cut-off date. Please book your room ASAP to avoid not getting a room.

# TRANSPORTATION INFORMATION:

### **Airport: Airport:**

The nearest Airports are Ontario International Airport (45 Miles) and San Diego International Airport (55 Miles)

#### PARKING:

Self-parking is available at the hotel complimentary. Valet and EV parking is not available

# **SHUTTLE SERVICE:**

No shuttle Service is available through the hotel.

# **ADA COMPLIANCE**

ASCCA fully complies with the legal requirements of the Americans with Disabilities Act. If you need special accommodations or attention to fully participate, please submit a written request of your needs to ASCCA at <a href="mailto:nperry@amgroup.us">nperry@amgroup.us</a>. ASCCA cannot ensure the availability of appropriate accommodations without prior notification.



# ASCCA NOVEMBER 2024 TEAM WEEKEND REGISTRATION FORM

November 15-17, 2024

# **Automotive Service Councils of California**Professionals in Automotive Service ~ Since 1940

Please complete and return to the ASCCA Headquarters Office by Thursday, November 14, 2024. ASCCA Headquarters Office, One Capitol Mall, Suite 800, Sacramento, CA 95814 -- Fax: (916) 444-7462 or email jgray@amgroup.us. If you have any questions, please contact Gloria Peterson at (916) 924-9054 x 104.

# Online Registration:

https://members.ascca.com/ap/Events/Register/kgFe5bqSzCVC1

Email:
r dues. <b>Guest attending</b> : Cost for guest(s) to attend lunch is \$40.
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Committee Chair/Committee Member
Chapter Name and #
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Dinner # Guests x \$100
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Meeting
Guest Registrations Only): \$

# **Credit Card Information**

Name on Credit			
Card			
Credit Card #			
Exp. Date (MM/YY)	Security Code	Billing Zip Code	
Signature			



Professionals in Automotive Service ~ Since 1940

Call to Order

# Automotive Service Councils Of California

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E-mail: info@ascca.com

L. Chesnin

# **AGENDA**

# **MBI BOARD OF DIRECTORS**

September 15, 2024 | 2:30 – 4:00 PM **Hilton Irvine/Orange County Airport**18800 MacArthur Blvd, Irvine, CA 92612

Join Zoom Meeting

https://us06web.zoom.us/j/81060515407

Meeting ID: 810 6051 5407 Dial: 669-900-6833

II. Attendance – encl. G. Rios III. Minutes of the 05.19.2024 Meeting-encl. G. Rios IV. Overview of Year-to-Date Revenue – TBP. G. Peterson V. ASC Insurance Program Update G. Dailey a. Preferred Employers Workers' Comp Program VI. Adjourn Meeting L. Chesnin **AGENDA BOARD OF DIRECTORS** 1. Call to Order L. Chesnin 2025 Officer Elections II. G. Peterson III. Secretary's Report G. Rios a. Minutes: 5.19.2024 Board of Directors; 06.26, 07.24, 8.28.24 Executive Committee – encls. IV. Treasurer's Report J. Barizon a. August Month-end Financials - TBP b. Investment Account - encl. c. 2025 Budget Development Deadline to Committees - October 4 Executive Committee Review - October 23 ٧. **ASCEF Report** J. Eppstein VI. Council of Representatives (COR) Update T. Chakarian L. Chesnin VII. **New Business** a. PAVE Training VIII. **Old Business** L. Chesnin a. Building Update G. Peterson IX. Adjournment L. Chesnin

# ASCCA 2024 Board of Directors Attendance Record

			01/28	02/28	03/27	04/24	05/19	06/26	07/24	08/28
Position	FirstName	LastName	BOD	EXEC	EXEC	EXEC	BOD	EXEC	EXEC	EXEC
President	Lee	Chesnin	Р	Р	Р	Р	Р	Р	Р	Р
Vice President	Andrei	Obolenskiy	Р	Р	Р	Р	Р	Е	Α	Α
Secretary	Gilbert	Rios	Р	Р	Р	Р	Р	Р	Р	Р
Treasurer	Jennifer	Barizon	Р	Р	Р	Р	Р	Р	Р	Р
Speaker of the Council of Representatives	Timothy	Chakarian	Р	E	Р	Р	Р	Р	Р	Р
Past President	Carolyn	Coquillette	Α	Α	Α	Α	Α	Α	Α	Α
Director	John	Bridgwater	Р	Α	Р	Α	E	Α	Α	Р
Director	Trent	Courtney	Р	Р	Р	Р	Р	Р	Р	Е
Director	John	Eppstein	Р	Р	Р	Р	Р	Р	Р	Р
Director	Dave	Kusa	E	E	E	Р	Р	Р	Α	Р
Director	Wendy	Lucko	Р	Р	Α	Α	Р	Α	Р	Α
Director	Rob	Morrell	E	Α	Α	Α	Α	Α	Р	Р
Director	Seiko	Nagata	Р	Р	Р	Α	Р	Р	Р	Р
Advisor	Rory	Balmer			Р	Р	E	Α	Α	Α

# **MINUTES**

# **MBI BOARD OF DIRECTORS**

May 19, 2024 | 9:00 – 11:00 am Embassy Suites – 1345 Treat Blvd, Walnut Creek, CA

#### I. Call to Order

L. Chesnin called the meeting to order at 9:04 am.

#### II. Attendance

Present: Lee Chesnin, Andrei Obolenskiy, Jennifer Barizon, Gilbert Rios, Tim Chakarian, Trent

Courtney, John Eppstein, David Kusa, Seiko Nagata

Absent: Carolyn Coquillette, Wendy Lucko, Rob Morrell, Excused: John Bridgewater, Advisor: Rory

Balmer

Guests: Julio Campos, Misty Grosse, Mike Grosse, Maylan Newton, Johanna Reichert, Angi Roberts

Staff: Gloria Peterson, Natalie Perry, Anne Mullinax

# III. Guests: Glen Dailey

Staff: Gloria Peterson, Natalie Perry

# IV. Minutes of the 01.28.2024 Meeting

MOTION It was moved, seconded, and carried to approve the minutes with one correction noted. (8-yes, 0-no, 0-abstensions)

### V. Overview of Year-to-Date Revenue

G. Peterson reviewed the year-to-date income as follows:

- Endorsements/Services \$19,694.59
- ASC Insurance Services \$12,700.68

### VI. ASC Insurance Program Update

G. Dailey provided an overview of the underwriting process and how that is affecting the writing of new business.

### VII. Adjourn Meeting

The meeting adjourned at 9:23 am.



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# **MINUTES**

### **BOARD OF DIRECTORS**

May 19, 2024 | 9:00 – 11:00 am Embassy Suites – 1345 Treat Blvd, Walnut Creek, CA

#### I. Call to Order

The meeting was called to order at 9:23pm.

# II. Attendance

Present: Lee Chesnin, Andrei Obolenskiy, Jennifer Barizon, Gilbert Rios, Tim Chakarian, Trent Courtney, John Eppstein, David Kusa, Wendy Lucko, Seiko Nagata

Absent: Carolyn Coquillette, Rob Morrell, Excused: John Bridgewater, Advisor: Rory Balmer Guests: Julio Campos, Misty Grosse, Mike Grosse, Maylan Newton, Johanna Reichert, Angi Roberts

Staff: Gloria Peterson, Natalie Perry, Anne Mullinax

### III. Secretary's Report

a. Minutes: 01.28.24 BOD; 02.28.24, 03.27.24, 04.24.24 Exec Cmte Meetings – encls.

MOTION It was MSC to approve the minutes, as presented.

# IV. Treasurer's Report

- a. April Month-end Financial Statement
  - J. Barizon reviewed the April month-end financial statement.

#### b. Investment Account

The Board was presented with the April statement, a copy of the financial advisor's Investment Risk Analysis Report, and the 2023 Annual Analysis.

A brief report on the status of the chapter audits was provided.

ACTION A. Mullinax will report to J. Barizon which chapters have provided their audit items.

ACTION G. Peterson will work on a review of the chapter affiliation agreement to determine if amendments are necessary.

#### V. Consent Agenda

- a. Education Training & Information Committee Report
- b. Membership Committee Report
- c. Government Affairs Committee Report
- d. Revenue & Benefits Committee Report

MOTION It was MSC to approve the consent agenda, as presented.

# VI. ASCEF Report

J. Eppstein reported the amount in the scholarship funds. NAPA will be providing free online training to all scholarship winners. D. Kusa reported that will have an opportunity to present information about ASCEF at the next BAG meeting.

# VII. Council of Representatives (COR) Update

T. Chakarian reviewed COR's activities and the actionizer.

# VIII. ASCCA Owned Building Update

G. Peterson reported on the billing issue with the City of Sacramento and staff's efforts to work with the new property management company to rectify the issue.

### IX. New Business

There was no new business.

# X. Old Business

a. Committee Health Task Force Update

A. Obolenskiy did not have anything to report on this. L. Chesnin reported that we have a full Nominating Committee. The Committee Health Task Force should be removed as a standing item on the agenda. Discussion followed about how to get more members excited about participating on committees. The idea was shared to encourage new members to volunteer.

# XI. Adjournment

The meeting adjourned at 10:06 am.



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# **MINUTES**

# **Executive Committee Meeting**

June 26, 2024 l 6:00 – 7:00 pm Via Zoom

#### I. Call to Order

L. Chesnin called the meeting to order at 6:02 pm.

#### II. Attendance

Present: Lee Chesnin, Gilbert Rios, Jennifer Barizon, Timothy Chakarian, Trent Courtney, John Eppstein, Dave Kusa, Seiko Nagata

Absent: Andrei Obolenskiy – excused, John Bridgwater, Carolyn Coquillette, Wendy Lucko, Rob Morrell, Advisor: Rory Balmer

Staff: Gloria Peterson, Anne Mullinax

# III. Secretary's Report

a. Minutes: 05.19.2024 Board Meeting

MOTION It was moved, seconded, and carried (MSC) to approve the May 19, 2024, Board of Directors meeting minutes. (3-yes, 0-no, 0-abstensions)

# IV. Treasurer's Report

a. May Month-end Financial Statement

The Executive Committee was provided with the May month-end financial statement.

- b. Investment Account Statement
  - G. Peterson confirmed that the May month-end total is very similar to April's figures.
- c. Chapter Audits

It was reported that four chapters have submitted documentation.

### V. Examination of Revenue Streams

- a. Membership Growth / Retention
  - T. Courtney shared the July 16 event that Chapter 20 is hosting and using it as a membership recruitment tool.
- b. Corporate Partners

The Executive Committee was presented with a report on the status of the corporate partnerships in both 2023/2024. L. Chesnin reviewed concerns on the status of these. There was consensus from the Executive Committee to express its concern to the Revenue & Benefits Committee and request that they reach out partner and to act on the partners that have not renewed.

J. Epstein joined the call at 6:42pm.

# VI. Expenses

a. Rethink Team Weekends - deferred

# VII. ASCCA Owned Building Update

G. Peterson reported on a recent minor repair and that the lean hold has been released.

#### VIII. New Business

# a. Request from CAWA

The Executive Committee thinks it's a good idea to have someone participate on the panel.

ACTION G. Peterson will ask Rodney Perini if they have an idea of what shop size / volume they would prefer in the shop owner on the panel.

# b. Leadership Succession Plan

L. Chesnin noted that A. Obolenskiy is running for city council, which may pose an issue with his plan to be President in 2025. The Board should look at contingency plans if he A. Obolenskiy is unable to serve.

# IX. Old Business

There was no old business.

# X. Adjournment

The meeting adjourned at 7:00 pm.



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# **MINUTES**

# **Executive Committee Meeting**

July 24, 2024 | 6:00 – 7:00 pm Via Zoom

# I. Call to Order

L. Chesnin called the meeting to order at 6:07 pm.

#### II. Attendance

Present: Lee Chesnin, Gilbert Rios, Jennifer Barizon, Timothy Chakarian, Trent Courtney, John Eppstein, Wendy Lucko, Rob Morrell, Seiko Nagata

Absent: Andrei Obolenskiy, Carolyn Coquillette, John Bridgwater, David Kusa, Rory Balmer Staff: Gloria Peterson

### III. Secretary's Report

a. Minutes: 06.26.2024 Executive Committee Meeting
MOTION It was moved, seconded, and carried (MSC) to approve the minutes of the

June 26, 2024, meeting as presented. (4-yes, 0-no, 0-abstensions)

### IV. Treasurer's Report

a. June Month-end Financial Statement

#### **ACTION**

G. Peterson will get clarification from the accounting department on revenue reflected under building other income general ledger codes 4906 and 4907 to verify if this income is typically included on the monthly financials.

### b. Investment Account Statement

J. Barizon noted income in the investment account had increased in value since the last report.

# V. ASCCA Owned Building Update

G. Peterson reported on a notice for over usage of water, a recent minor repair to replace a doorknob, and correspondence with the tenant about their intent to renew the lease. She will be following up with the tenant on the lease renewal next week.

# VI. New Business

a. Use of Al During Meetings

The consensus of the Committee is to explore the use of the AI feature in Zoom as an aid to preparing meeting minutes.

**MOTION** 

T. Chakarian made a motion to explore the differences between Fathom and the Zoom AI plugin to make a recommendation on procedures for using AI technology to assist with meeting summaries.

### **MOTION DEFERRED**

ACTION Staff will use the Zoom AI feature to produce notes for the COR meeting

tomorrow evening.

ACTION The notes form the Zoom AI will be compared to the Fathom notes from last

month's COR meeting to see if they are comparable and to determine the next

steps.

# VII. Old Business

a. November TW Options

The Committee was presented with three social event options for the meeting in Temecula. The Committee decided to schedule the dinner at The Restaurant at Avensole Winery.

b. 2025 Team Weekend Locations – G. Peterson asked that a task force be created.

**ACTION** 

G. Peterson will put out a request to join the task force to discuss future Team Weekend expenses with the goal of figuring out new approaches to keep costs down while continuing to incorporate social events.

c. Chapter Audit Update

The Committee was presented with a written report update on the progress of the audit reports by chapter. J. Barizon reported that she will be working on a plan of action for Chapters that do not submit their audit documents.

ACTION

G. Peterson, A. Mullinax, and J. Barizon will work together to develop some recommendations on consequences to chapters that don't comply with the audit request for consideration by the Board.

- d. Development of ASCCA Panel to Present at CAWA Leadership Conference Deferred.
- VIII. Adjournment

The meeting adjourned at 7:09 am.



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# **MINUTES**

# **Executive Committee Meeting**

August 28, 2024 | 6:00 – 7:00 pm Via Zoom

#### I. Call to Order

L. Chesnin called the meeting to order at 6:04 pm.

#### Attendance

Lee Chesnin, Gilbert Rios, Jennifer Barizon, Timothy Chakarian, John Bridgwater, John Eppstein

Dave Kusa, Rob Morrell, Seiko Nagata, Advisor: Rory Balmer Absent: Andrei Obolenskiy, Carolyn Coquillette, Wendy Lucko

Excused: Trent Courtney

Staff: Gloria Peterson, Anne Mullinax

# II. Secretary's Report

a. Minutes: 07.24.2024 Executive Committee Meeting

MOTION It was moved, seconded, and carried to approve the minutes of the July 24,

2024, as presented. (3-yes, 0-no, 0-abstensions)

#### III. Treasurer's Report

- a. July Month-end Financial Statement
  - J. Barizon reviewed the financial statement. It was noted that the Corporate Partnership income may not hit the \$75k dollar mark due to consolidation of several Corporate Partners.
- b. Investment Account Statement

The Executive Committee was presented with the most recent investment account activities report.

c. Recommended: Consequence to Noncompliant Chapters

The Executive Committee reviewed the recommended Consequences to Noncompliant Chapters. There was discussion about additional outreach efforts. No decision was reached.

# IV. ASCCA Owned Building Update

G. Peterson reported that the tenants have confirmed their willingness to renew the lease. She will begin working with the task force and asked if there should be offered tenant improvements that align with the CASp. The Executive Committee agreed to move forward with obtaining quotes to remodel the bathroom to meet the ADA requirements outlined in the CASp report.

#### V. New Business

a. Jim Silverman - Appointment to Board Advisor

MOTION It was MSC to approve the Presidential appointment of Jim Silverman with ATI to an advisor position on the Board of Directors. (3-yes, 0-no, 0-abstensions)

- Andrei Obolenskiy resignation effective 12/31/2024
   The Executive Committee was presented with the resignation of Andrei Obolenskiy from the Board of Directors effective December 31, 2024.
- ASCEF BOT Application from Rachel Hogue to 3-year Term
   MOTION It was MSC to approve the appointment of Rachel Hogue to a 3-year term on the ASCEF Board of Trustees. (3-yes, 0-no, 0-abstensions)
- d. Silent Auction Revenue above \$8k Budget to Foundation It was noted that after the revenue is realized from the Silent Auction that the overage be shared with the ASCEF. Further discussion was deferred until the outcome of the Silent Auction is known.

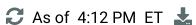
### VI. Old Business

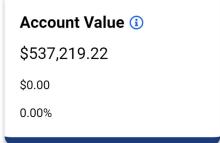
- Use of AI During Meetings (Comparison of Fathom to Zoom)
   The Executive Committee agreed to continue using the Zoom AI feature and directed the Bylaws, Policies, and Procedures Committee to develop a new policy on AI usage for review by the Board of Directors.
- b. ASCCA Panel to Present at CAWA Leadership Conference There was a discussion about the CAWA Leadership Conference taking place on February 21 from 8-11 am at the Meritage Resort & Spa in Napa, CA. Dave Kusa, Seiko Nagata, Jennifer Barizon, and John Bridgewater offered to participate on the panel.

# VII. Adjournment

The meeting adjourned at 7:00 pm.

# Balances for ASCCA x2156 V





Available Cash (1) \$0.00

Available to Trade (1) \$10,759.70

Funds Due (1) \$0.00

# **Today's Balances**

